

## Student Data Collection Process 2010–2011 Timelines

ADMINISTRATION DATES	Grade 9 Winter January 6–21, 2011	OSSLT March 31, 2011	Primary and Junior May 30–June 10, 2011	Grade 9 Spring June 2–17, 2011
On behalf of their schools, <b>boards</b> submit data files containing student data.	November 16–29, 2010	January 25–February 8, 2011	February 15–March 1, 2011	April 7–21, 2011
<b>PHASE 1</b>				
<b>Publicly funded schools</b> <ul style="list-style-type: none"> <li>- order special versions of the test and indicate all accommodations, exemptions, deferrals and students taking the OSSLC as applicable.</li> <li>- add students new to the school, delete students who have left the school or move students between classes or groupings.</li> </ul> <b>Independent schools</b> <ul style="list-style-type: none"> <li>- submit data files containing student-level data <b>or</b> enter data into the SDC system for each student individually.</li> <li>- order special versions of the test and indicate all accommodations, exemptions, deferrals and students taking the OSSLC as applicable.</li> </ul>	November 30–December 10, 2010	February 9–22, 2011	March 2–22, 2011	April 22–May 6, 2011
<b>EQAO</b> assigns package IDs and creates class or student tracking sheets; <b>schools</b> have no access to the SDC system.	December 13–15, 2010	February 23–25, 2011	March 23–April 1, 2011	May 9–12, 2011
<b>PHASE 2</b>				
<b>Schools</b> print class or student tracking sheets for teachers to use to distribute materials to students.  Note: If required, additional materials can be ordered during this phase.  <b>Schools</b> finalize student-level data in the SDC system (e.g., provide missing information, correct errors), which will be used by EQAO to prepare student, school, board and provincial results. .....	December 16, 2010–January 28, 2011	February 28–April 1, 2011	April 4–June 15, 2011	May 13–June 24, 2011
SDC system available in read-only format until three days before the Preliminary Student Summary is released.	From January 31, 2011	From April 4, 2011	From June 16, 2011	From June 27, 2011

**Refer to *A Guide for Principals Preparing for the Administration of EQAO Tests* for detailed directions and information related to each phase of the SDC process.**

Note: The SDC system will open to boards and schools at **10:00 a.m.** on the opening date and close at **11:59 p.m.** on the closing date, in each phase of the process.